Chapel Green School

Monday, September 28, 2026

Dear

Thank you for your interest in the position of **Alternative Provision & Inclusion Support Worker at Chapel Green School**.

We are delighted that you are considering joining our school community. This is an exciting opportunity for a caring, committed and experienced professional to provide targeted support to pupils while working closely alongside our safeguarding team.

At Chapel Green School, we believe that every child deserves to feel safe, valued, listened to and supported to achieve their full potential. Safeguarding is at the heart of everything we do, and the Alternative Provision & Inclusion Support Worker will play an important role in promoting the safety, wellbeing and welfare of our pupils.

Working alongside the safeguarding team, you will support pupils who may experience barriers to learning, attendance, engagement or wellbeing. You will build positive and trusting relationships with pupils, helping them to feel safe, understood and supported, while encouraging their personal development and engagement with education.

We are looking for someone who is compassionate, resilient and professional, with a strong understanding of safeguarding and the needs of children and young people. You will be confident in recognising and responding appropriately to concerns, following school safeguarding procedures and sharing relevant information with the appropriate members of staff.

You will work collaboratively with teachers, support staff, families and external professionals where appropriate, contributing to a consistent and joined-up approach to supporting pupils. You will be able to recognise individual needs and adapt your approach accordingly, ensuring that pupils receive the appropriate support to help them overcome barriers and make positive progress.

The role will also involve supporting pupils to develop confidence, resilience, positive relationships and the skills they need to engage successfully with education. A calm, consistent and nurturing approach will be essential, particularly when working with pupils who may have experienced challenges that have affected their educational journey.

In return, we offer a supportive and welcoming environment where safeguarding, inclusion and pupil wellbeing are prioritised. Professional development is encouraged, and staff wellbeing is

valued. You will join a dedicated team of professionals who are passionate about supporting children and young people and making a positive difference to their lives.

If you are passionate about supporting pupils, promoting their wellbeing and working collaboratively alongside a dedicated safeguarding team, we would be delighted to receive your application.

Please see our **website for more information** about our school https://www.chapelgreen.org.uk, also our Facebook page 'Chapel Green School'.

Should you be successful, the school is committed to assist and further your professional development and you will take part in our Induction and Performance Management Programme. As part of your induction, you will be allocated a senior teaching assistant as your mentor.

Our school provides an in depth and ongoing training programme for all staff and you are expected to participate in all necessary training to maintain and update your skills.

The school has a clear vision to support the inclusion of young people with additional needs. We are continually developing this role within the local community and especially with the local mainstream schools. A commitment to inclusive and outward looking practice in our school and local community is essential to this post.

Our school is fully committed to safeguarding children and to this end any appointment will be subject to:-

- Two written references, who will be asked to comment on your suitability for working with our pupils. One of your references must be from your most recent/last employer and you are advised to seek referees from two different settings; one may be a character reference.
- An enhanced DBS check. The further responsibility to maintain the DBS update on an annual basis lies with the employee and you will be required to maintain your DBS update service while you are employed at our school.
- Evidence of your qualifications.
- Proof of Identity.

I hope that you will find the information attached useful.

Please send your application for the attention of Mrs Sue Peacock at Chapel Green School. Please be advised that all applications should be completed electronically.

Closing date for applications to be received is **Monday 2nd November 2026 @ 12 noon** Interviews will be held the **week commencing 9th November 2026**

Thank you once again for your interest in joining Chapel Green School. We look forward to learning more about you and wish you every success with your application.

Yours sincerely

Mrs Emily Severn
Headteacher
BA(Hons) MA PGDip QTS NPQH